

# JOB OPPORTUNITIES IN SINGAPORE

## 10 HIGHEST PAYING JOBS IN SINGAPORE 2017

### LEGAL SECRETARY (SGD 4,000-8,000/month)



- Performs secretarial tasks in law offices.
- Writes legal documents such as summons, and subpoenas, motions.
- Does standard duties such as answering calls or emails, greeting clients, and transcribing data.

### SETTLEMENTS MANAGER (SGD 5,000-8,300/month)



- Eases treasury settlements, keeps precise and reliable cash flow, and pools price forecast.
- Directs staff in a fast-paced, detail-oriented environment with strict deadlines.

### FINANCE MANAGER (SGD 5,500-9,000/month)



- Interprets cash flows and prepares spending plans.
- Predicts future trends through data analysis.
- Is up-to-date, farsighted, driven to help the business grow.

### DIGITAL MARKETING MANAGER (SGD 6,000-10,000/month)



- Runs several campaigns using varied digital marketing means such as paid SEO (search engine optimisation), social media, and well-designed websites
- Brings key marketing improvements to make sure target market knows the brand (and its products or services).
- Draws new users to the brand the firm promotes.

### FINANCE COMPLIANCE MANAGER (SGD 8,000-10,000/month)



- Is up-to-date with laws that can affect the business.
- Makes sure the team complies with the new law through proper training and seminars.

### QUALITY LEAD OR MANAGER (SGD 6,000-10,000/month)



- Helps the company meet client expectations by ensuring product and service quality.
- Sets up and maintains control and documentary procedures.

### IT SECURITY CONSULTANT (SGD 4,000-8,000/month)



- Focuses on understanding the risks to the company's data.
- Analyses possible security breaches and builds up the system to prevent them from happening.

### SCIENTIFIC AND REGULATORY AFFAIRS SPECIALIST OR MANAGER (SGD 4,000-12,000/month)



- Has vast knowledge on scientific, legal, and business issues. Makes sure that any product developed, manufactured, or distributed by the company doesn't go beyond the bounds of the law.
- Shows strong knowledge base and skill set in science, writing, and reading comprehension.
- Has in-depth understanding of legal matters concerning the company.

### FINTech DEVELOPER (SGD 7,500-12,000/month)



- Designs and improves financial application tools that will help users handle their finances in a breeze.
- Foresees ways to make digital financial dealings safe and easy.

### FINANCE CONTROLLER (SGD 8,000-15,000/month)



- Handles banking and finance activities, insurance recommendations and related purchases, proper reporting and payment to all taxing authorities, and corporate files.
- Does proper accounting and makes sure the company earns profits.

## MOST IN-DEMAND JOBS IN SINGAPORE 2017

01

**Service and Sales Workers (11,840 Job Vacancies)**

Median Pay: SGD 3,000 a month

02

**Associate Professionals and Technicians (7,950 Job Vacancies)**

Median Pay: SGD 3,500 a month

03

**Cleaners, Labourers, and Related Workers (6,540 Job Vacancies)**

Median Pay: SGD 1,000-1,300 a month

04

**Managers and Administrators (4,130 Job Vacancies)**

Median Pay: SGD 4,600-8,200 a month

05

**Clerical Support Workers (3,160 Job Vacancies)**

Median Pay: SGD 2,000 a month

06

**Plant and Machine Operators and Assemblers (2,970 Job Vacancies)**

Median Pay: SGD 2,800 a month

07

**Craftsmen and Related Trades Workers (1,910 Job Vacancies)**

Median Pay: SGD 1,600 a month



Sources: Cashmart.sg | Michaelpage.com.sg

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